



**THE
GOOD LIFE
BUILDERS**
STOP DREAMING, START BUILDING

TASK DELEGATION PLAN

GOAL

Why is this task important?

How does this task related to the vision for your family member's good life?

HOW DO YOU WANT TO WORK WITH THE PERSON?

Should they....

Wait to be told what to do?

Ask what to do?

Recommend what should be done, and then act?

Act, and then report results immediately?

Initiate action, and then report periodically?

EXPECTATIONS

What does satisfactory look like?

What does outstanding look like?

What does unacceptable look like?

ABILITIES

What support/training will the person doing this task need to complete it?

Who will provide this support/training?

TIME

When does this task need to be completed by?

When is the next check in date?

RESOURCES

What equipment will the person doing the task need?

What other information might be helpful?